

Fellowship Arrangements:

1. Application Procedures

- 1.1 Applicants interested in participating in the course must be nominated by their government and must submit three (3) completed nomination forms to the Royal Thai Embassy or Consulate in their respective countries before the closing date for application.
- 1.2 In general, each country may nominate up to four (4) nominees for the course. However, nomination for certain courses may be limited to one or two nominees from each country due to limited seats available for participation.
- 1.3 The Royal Thai Government will inform the nominating government (or relevant authority) whether or not nominee(s) have been accepted for the course, normally four weeks before the course starts.
- 1.4 Further information about training courses held under AITC and the Thai - Japanese Third Country Training Programme can be obtained from TICA's Human Resources Development Bureau and Partnership Bureau respectively. (*See Further Information and Contacts section for details*).

2. Applicants' Qualifications

Applicants must:

- 2.1 be fluent in written and verbal English (the course will be conducted in English);
- 2.2 be in good health, both physically and mentally; and,
- 2.3 meet the required qualifications specified for the course.

3. Allowances and Expenses

The Royal Thai Government will be responsible for the following allowances and expenses:

- 3.1 An economy class air ticket from an appropriate international airport to Bangkok will be sent to each participant by a representative of the Thai Airways International, or through the National Airline Office in the participant's country. A return air ticket will be issued to each participant one week before the course ends. Participants should not buy air tickets themselves and should be advised that if they do so, the cost cannot be reimbursed from the Royal Thai Government. Nevertheless, the round trip travel cost between the participant's normal place of residence to the training institution in Thailand and the stop over costs during international travel and / or domestic travel in Thailand (enroute to training institute) shall be provided by the following participant's governments, namely:
 - Asia: Brunei Darussalam, China, Malaysia, Oman, Republic of Korea and Singapore
 - CARICOM Member States, FEALAC Member Countries and OAS Member States
- 3.2 Each participant will receive a living allowance of 500 baht per day to cover meals, local transportation and other personal daily expenses. Accommodation will be arranged by the Royal Thai Government and all participants will stay at the same place. It is suggested that each participant bring some pocket money to cover the expenses before the allowance is paid.



- 3.3 Minor medical treatment will be provided for participants who become ill during their stay in Thailand.
- 3.4 The Royal Thai Government will provide transportation for the authorized field trips undertaken as part of the course.

4. Regulations

Participants are required to observe the following regulations:

- 4.1 Participants may only stay at places designated by the Royal Thai Government.
- 4.2 Participants must strictly attend classes according to the training schedule and not change their training subjects.
- 4.3 Participants must not extend the training period.
- 4.4 Participants must not bring any family members with them to Thailand.
- 4.5 Participants must return to their home countries after the course completion (at the date as scheduled by the Royal Thai Government). Participants are required to fly only on the route designated by the Royal Thai Government and must not make any alterations. Please be informed that the maximum allowable baggage that can be loaded on flights is 20 kilograms. Participants will be responsible for any cost incurred in exceeding this limit.
- 4.6 Participants must observe the rules and regulations of training institute(s).
- 4.7 Participants must refrain from engaging in political activities, or any form of employment for profit or gain.

5. Visa Procedures

Prior to departure from their home country to Thailand, all participants must first obtain Non-Immigrant visa (F) from the Royal Thai Embassy or Consular representative in their countries. Presentation of the acceptance letter is required when applying for VISA. A maximum of 2,000 baht VISA fee (approximately US\$ 55) must also be paid which could be later on reimbursed from the Royal Thai Government upon presenting the original receipt.

